



**Parent Association
Executive Committee Meeting Minutes
September 13, 2019**

Members present:

President - Dineen Mansfield	Dir of Development – Alpa Brannam
VP - Tricia Swan	Principal - Kelly Laster
Secretary – Crystal DuRette	
Treasurer- May Nguyen Mitchell	

Call to order:

- The meeting was called to order by Dineen at **8:02 a.m.**
- Dineen motioned to approve the minutes from the August 8, 2019, PA Executive Committee meeting. Motion seconded by May. Motion approved. ***Dineen** to send a final copy of August approved minutes to Ms. Mares for publication to the website.*

Officer Reports:

Treasurer Report: May Nguyen Mitchell

- 2019-2020 PA Budget Proposal was presented by May Mitchell.
The budget was reset to take into account 2018-2019 spend, and the change of income and expenses of school lunch, which is no longer purchased by the PA.
 - 2019-2020 Summary-\$18,850 Income/Expenses set to provide Net Income \$0.
 - Note. Revisit possible opportunity of sponsorship of Spring Movie Night with Community Partners depending on budget towards end of school year.
- May motioned to approve Treasurer report. Motion seconded by Dineen.

Unfinished Business:

- None

New Business:

- **Volunteers to staff Eat 'n Treat | October 31st**
 - PAEC agreed to have a Sign-Up Genius for volunteer opportunities for the Eat 'n Treat. (Set-up, Hot Dogs, Tear-down, Grill) ***Dineen** to set-up and review with Alpa; **Crystal** to push to E-Newsletter*
 - May to provide overall leadership in managing schedule and to-do's for Eat 'n Treat; PAEC to help and jump in, as needed
- **Volunteers for Hearing & Vision screening**
 - Screening to occur over 2 days in the SVdP portables.
 - ***Crystal** to check with Billie (Service Committee) on the possibility of having extra chaperones due to classes having to travel to SVdP*
- **Community Partners**
 - New Box Top Program. Discussion on managing the transition. ***Allen** to provide additional marketing blurb and write-up for E-Newsletter, website, and/or Facebook to link to the app, etc.*
 - Spirit Nights. A listing was provided for currently scheduled, and additional opportunities throughout the school year.
 - Expansion Opportunities - Volunteer Redemption. Discussion on raising awareness on volunteer log of hours, and \$\$ opportunities for the school. (Company matching, volunteer hours, Amazon Smile) ***Dineen** and **Alan** to provide a "Did you Know" type of write-up for E-Newsletter, website, Facebook.*
 - Blue Angel Awareness. Discussion on electric signs on-campus. This is currently being looked into by the school administration as part of the overall campus expansion effort. Highlighted as a possible opportunity for Fund-a-need campaign.
 - Archangel Dads. This is pending approval with Dr. Wagner. ***Mrs. Laster** to check-in with Dr. Wagner on any questions.*
- **Additional business initiated by meeting attendees**
 - Freedom Fridays. Confirmed with Alpa they are limited to CSW and teacher Birthdays (if desired)
 - Yard Signs. Parent inquiry on HFCS sport signs for yards. ***Tricia** to send note to Cristina and Mary Jo (Athletics) on the idea and initiation of signs.*
 - Angel Invitational Sponsorship. PAEC has declined this school year with a limited budget and late request for sponsorship. Possible to revisit next year.
- **Next PA EC Meeting - October 11th, 8am**
- **Meeting Adjourned at 8:58AM**