

Holy Family Catholic School

Board of Directors & Advisors Meeting

Approved Meeting Minutes from August 27, 2024

The meeting was called to order at 6:05PM by Board Chair and the School President led the opening prayer.

- The meeting minutes from the May 2024 meeting were approved as there was a Board planning workshop on June 3rd and no Board meeting was held in July 2024.
- The Finance Committee recommended and received approval for the end of fiscal year 2023-2024 financials.
- The 2024-2025 fiscal year budget was reviewed and updated to reflect use of some cash reserves as enrollment numbers maintained without increase for 2024-2025.
- Discussion on establishing a Holy Family Catholic School Endowment continued.
- A motion was made and approved to update the administration names for Official Signatory.
- The Office of the President Reports were submitted and approved. These include monthly summaries from the President, Principal, Director of Enrollment, Director of Advancement, and the Director of Communications and Marketing

Other topics of discussion:

- Discussion around School Counselor vacancy and exploring creative solutions and/or looking at the Diocese to create a program for Catholic school counselors.
- Board Workshop follow up: Board Vice-Chair provided an update on the Build The Future (BTF) actions documentation, progress tracking and board expertise and background composition. Suggestions included expanding the board expertise scope to non-board members who actively participate in sub-committees and adding parent/non-parents data point to Board member information.
- Board of Advisors Committee Reports were shared from Nominations, Catholic Mission, Identity, Culture, Facilities and Grounds, Communications and Marketing, Academic Excellence, and Student Programs and Activities.

A few key items:

Playground update – formally requested deposit back from first vendor and moving forward with new vendor for installation in September.

Update provided on the Raise Right program used to generate revenue for the school. Making changes in promotion and use of the program, engaging volunteer parents to serve as ambassadors for the program.

School President presented Angela McMurray for review and approval as new Board of Advisor member. Approved by Board with name submitted to Bishop for final approval.

Diocese of Austin report by the Diocesan Schools Superintendent:

- Update on the beginning of the year Diocesan Convocation Mass for all Catholic schools.
- Update on St Williams Parish school interest survey.

Board Chair led the prayer at the end of the meeting, motion was made and approved to adjourn meeting at 7:55 p.m.