



Meeting Minutes | February 25, 2025 (Draft)

Board of Directors	Board of Advisors	Guests
Tim Cullen, Director, President (P) Mary Beth Koenig (A) Robert Neill, Director (A) Misty Poe, Director (P) Rev. Tom Reitmeyer, Director (P)	Monica Carson, Chair (P) Bart Golab, Vice Chair (P) Garrett Goeters, Advisor (P) Don Grier, Advisor (P) Helen Haman, Advisor (A)	Orla Jones, Advisor (P) Billy Lepak, Advisor (A) Sadie Mayes, Advisor (P) Angela McMurray, Secretary (P) Erin Vu (P)
		(P) Present (A) Absent

1) Opening & Administrative Items

Meeting Called to Order & Opening Prayer: 6:02 p.m. | Welcome & Introductions
Motion carried for approval of prior meeting minutes

2) Reports & Updates

Finance Committee	<p>January financial reports were reviewed. A summary of the Finance Committee meeting was discussed including Bart’s request for content for reporting, water bill review and past due tuition payments.</p> <p>Additional Discussion Items</p> <ul style="list-style-type: none"> - Tuition tiers, subsidies & discounts - Endowment Fund representation on the balance sheet - Need to clarify purpose of existing fund vs. funds raised for Endowment - Diocesan update on collections from 2 parishes
President’s Report	<p>President, Principal, Advancement, Enrollment & Communications Reports: Reports reviewed, discussion & questions. Endowment Fund Discussion & Plan of Action</p> <ul style="list-style-type: none"> - Meeting & Research – Mr. C & Finance Committee to lead/host a special meeting to discuss and review options for the Endowment Fund. Advisors & Directors welcome/encouraged to attend. - Proposal, Presentation & Decision - A proposal outlining options will be presented for review and approval within 2 months to the BOD/BOA. - Transparency & Communications – Communication & Financial Reports to include Endowment (ex. magazines, impact/annual report & balance sheet) <p>Motion carried for consent approval.</p>
Committee Reports	<p>Nominations: no updates currently, 2 open positions (non-parent)</p> <p>Catholic Mission, Identity, Culture: Fr. Piega has provided feedback, final design approval pending, procurement may begin, opening date next school year. Anticipated funding to be covered by individuals who have expressed interest.</p> <p>Facilities & Grounds: water leaks found & addressed, COA credit for reimbursement will be requested. Reserve study recommended for both campuses.</p> <p>Communications & Marketing: possible opportunity to share gala photos, promote through individual/personal networks.</p> <p>Academic Excellence, Student Programs & Activities: reports reviewed & discussed.</p> <p>Motion carried for consent approval.</p>
Build the Future Plan	<p>Updates to the plan in Teams is ongoing. Regular status updates in the plan should be made at committee meetings. Quarterly updates to follow.</p>
Diocesan Update	<p>Bishop Vasquez & interim administrator transition process. Undergoing Partners in Mission Advancement & Donor Study/Focus Groups. Education Funding House & Senate Bills in progress (earliest implementation est. Aug 2026); will need</p>



strategic/educational effort to help parents utilize this program. The Diocese is looking for parents to testify in support of these bills.

3. Discussion, Administrative Items & Closing

Open Discussion: Time was provided for open discussion.

Meeting Adjournment: 7:21 pm

Next Meeting: Tuesday March 25, 2025, 6:00 - 7:30 pm | Grace Building

*A **Consent Agenda** is used to streamline meeting procedures by collecting routine, non-controversial items into a group whereby all are passed with a single motion and vote. The presiding officer announces the items on the consent agenda, asks if any should be removed, then declares the consent agenda adopted unless there's objection. Any director can have an item removed from the consent agenda for separate consideration.*

***Consultative Voting** is exercised by Advisory Board Members as common meeting practice (Advisors do not have governing authority). **Deliberative Voting** is exercised in meetings of Directors who have specific authority and powers outlined in the bylaws.*