



Holy Family Catholic School

Challenging the mind. Inspiring the heart.

Tuition Assistance Program

Holy Family has a long history of offering tuition assistance for families in need. We are committed to offering the possibility of a Catholic education to as many students as possible. Unlike a parish-owned school, Holy Family Catholic School must be self-sufficient for our annual operating costs. As a result, we have to place some limits on the total funds available for tuition assistance. In an effort to keep the award process both fair and confidential, the school contracts with an independent company for the analysis of financial need.

FACTS Grant & Aid Assessment

FACTS Grant & Aid Assessment will be conducting the financial need analysis for Holy Family for the 2019-2020 school year. Families applying for financial aid will need to complete an application and submit the necessary supporting documentation to FACTS Grant & Aid Assessment on or before **February 8, 2019**.

The Grant & Aid Assessment application is available beginning January 1, 2019 at:

<https://online.factsmgt.com/signin/3FB87>.

The following information is **required** in order for FACTS Grant & Aid to process your application.

- Submit a completed online application. Please do not submit multiple applications. FACTS Grant & Aid Assessment will process one application per household.
- A non-refundable fee of \$35.00 is required prior to sending your supporting documents.
- Copies of your 2017 or 2018 IRS Federal Form 1040, 1040A or 1040-EZ U.S. Individual Income Tax Return (2 pages), including all supporting tax Schedules C or C-EZ, Schedule E, Schedule F, Depreciation Form 4562, S Corporation Form 1120S (4 pages) & Schedule K-1. If applicant and co-applicant file separately, both tax returns for the same tax year are required.
- Copies of all 2018 W-2 Wage and Tax Statements for both you and your spouse.
- Copies of all supporting documentation for household Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF).

Please allow 3 to 4 weeks for your application to be processed. Be sure to check your primary e-mail address you listed on your electronic application for notices sent by FACTS Grant & Aid Assessment indicating missing information or tax documents. Application deadlines are set by Holy Family Catholic School. If you miss the February 8, 2019 deadline, please contact Mrs. Carter at (512) 244-4824 or ccarter@holyfamilycs.org.

NOTE: Award decisions are not made by FACTS Grant & Aid Assessment, but by members of the Business and Finance Committee of the school. Family information remains anonymous to the committee. **All applications submitted by February 8 will receive notification letters by late March. Applications received after that date will be notified on an individual basis if funds are still available.**

If you have any questions or concerns about the application process, you may speak with a FACTS Grant & Aid Assessment Customer Care Representative at 1-866-315-9262.

Important Dates to Remember:

- **By February 8** Send all required documents and pay online the \$35 fee to FACTS Grant & Aid Assessment. Expect to hear the results of your application by mid-March. Awards for tuition assistance are for the 2019-2020 school year only. In order to be considered for tuition assistance next year, you must submit the appropriate application and documentation in February of 2019. Identical awards from year to year cannot be assumed.
- **By April 15** If you do not receive an award of tuition assistance that is the amount you requested, you may appeal by writing a letter (to the attention of Mrs. Carter) explaining any additional or changed circumstances.